



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PUB KAMRUP COLLEGE
Name of the head of the Institution		Dr. B. Kr. Dev Choudhury
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03621286300
Mobile no.		9435119315
Registered Email		principal@pubkamrupcollege.org
Alternate Email		aqar.pubkamrupcollege@gmail.com
Address		P.O: Baihata Chariali, Kamrup, Assam
City/Town		Baihata Chariali
State/UT		Assam
Pincode		781381
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Kamal Sarma
Phone no/Alternate Phone no.	03621286300
Mobile no.	7002580142
Registered Email	principal@pubkamrupcollege.org
Alternate Email	aqar.pubkamrupcollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://pubkamrupcollege.co.in/upload/aqar/AQAR2017-18.PDF">http://pubkamrupcollege.co.in/upload/aqar/AQAR2017-18.PDF</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://pubkamrupcollege.co.in/upload/academic/academic%20calendar%202018-19.pdf">http://pubkamrupcollege.co.in/upload/academic/academic%20calendar%202018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71	2004	16-Sep-2004	15-Sep-2009
2	B	2.67	2015	11-May-2015	10-May-2020

<b>6. Date of Establishment of IQAC</b>	07-Apr-2003
---	-------------

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NIRF	25-Feb-2019	2550

	365	
Meeting of IQAC	21-May-2019 1	15
Meeting of IQAC	14-May-2019 1	21
Meeting of IQAC with staff	05-Jan-2019 1	38
Meeting of IQAC with staff	03-Aug-2018 1	42
Submission of AQAR to NAAC for the year 2015-16	24-Dec-2018 365	10
Submission of AQAR for 2016-17	27-Dec-2018 365	10
Submission of AQAR to NAAC for the year 2017-18	28-Dec-2018 365	10
AISHE submitted	25-Feb-2019 365	2550
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	NECBH Program, IIT Guwahati	DBT, GOI	2019 1095	1086750
Faculty	Research Project, University, Diphu Campus	DBT, GOI	2018 365	800000
Institution	Model College Scheme	RUSA	2018 365	9000000
Institution	Fee Waiver	State Government	2018 365	8102744
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
05

<a href="#">View File</a>
---------------------------

<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
--

Plan of Action	Achivements/Outcomes
To submit the Annual Quality Assurance Reports of 201516, 201617 and 201718 (current year) before 31stDecember, 2018.	Reports Submitted
To complete the formalities for introducing the PG courses in Physics and Computer Science.	Formalities completed. Permission granted.
To initiate the process of opening PG courses in other Departments	Initiated
To send young faculties to participate in ICT related short term or refresher courses.	Initiated. faculties participated
To organize a workshop on ICT, MOOCs.	The college organised a workshop on MOOCs and E-Learning on 1-2 February, 2019 One teacher completed Refresher Course under SWAYAM
To hold a workshop on Intellectual Property Rights.	Held
To inculcate research culture by encouraging students to participate in workshop, training programmes, hands-on training, etc.	Done
To organize a workshop on CBCS courses with special emphasis on best practices.	Organised
To speed up the Construction process of new building for Zoology, geography, statistics, Computer Science departments and Computer Centre.	Done
To hold student exchange programs.	3 programs held

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body of Pub Kamrup College</td> <td style="text-align: center;">22-Apr-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body of Pub Kamrup College	22-Apr-2021
Name of Statutory Body	Meeting Date				
Governing Body of Pub Kamrup College	22-Apr-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	25-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College Automation Software was installed in the early 2016 and since then this has been upgraded with many modules so far. The College has its own Online Admission Portal which was developed by the department of Computer Science of this college. Leave management, Salary Management, Id card printing, employee attendance, Student Feedback etc. were the included modules in the MIS. The college takes record of teachers attendance and other employees through biometric attendance machine and at the end of each month printed copies of attendance sheets are given to all the employees. The College have also been using a computerized voting software system for the general election of students' Union. Moreover, The College Website is regularly updated with official notices and e Tenders. Apart from that, if need arises the college management or the principal calls a meeting of the staff where important information is disseminated for instant accomplishment. The Public Information System which was installed during the 2nd cycle period has been giving much advantage so far as instant dissemination of any information to students as well as the teachers and employees are concerned. The notice</p>				

boards installed in the college help the college management as well as the Career Counselling Cell to inform the students about their career opportunities.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Pub Kamrup College is currently having various mechanisms for effective delivery of curriculum. i. In the beginning of the academic session, departments hold meetings in the department to allot topics of the syllabus among the faculties along with discussions on teaching methods and new strategies for testing. ii. The departmental meetings also cover issues like quality of the newly admitted students as per their marks in the previous examination. iii. In the departmental meetings teachers are allotted classes on the basis of the total number of classes as decided by the general college routine. iv. The departmental meetings also discuss on whether the number of classes allotted in the general college routine will be sufficient to cover the syllabus contents or not. However, if the teachers find the number of classes to be insufficient, then fresh demand for allotment of additional classes are placed. v. The Head of the department usually prepares the department routine. A copy of it is also submitted to the principal. vi. The college has a central library and departmental libraries in each of the department. vii. Inlibnet facility is available in the college. viii. To enhance capacity building on the part of the students, various departmental and inter-departmental seminars, talks delivered by invited resource persons are held. ix. Student exchange programs are encouraged. x. A good number of teachers have got training in the use of ICT in classroom teaching. Emphasis has been given to make the students use smart phone for learning purpose. xi. Students have been encouraged to use WhatsApp as a tool of learning. xii. The teachers of the college are ever ready to respond to students at 24x7 basis. xiii. Students are given opportunities for field survey with an aim of making them interested towards field research. xiv. Educational excursions are encouraged.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
----------------------------------	--------------------------	---

Nil	N/A	Nil
-----	-----	-----

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	90	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Yoga and Pranayama	26/03/2018	30
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Assamese	40
BA	English	79
BA	Geography	31
BSc	Zoology	23
BSc	Statistics	24
BSc	Mathematics	39
BA	Education	59
BA	Philosophy	197
BSc	Physics	4
MSc	Bio Physics	3
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college obtained feedbacks from students, and alumni through online mode. Feedback from Parents and teachers were taken through printed questionnaires. After collecting the questionnaires, these were analysed by feedback committee. The committee placed the analysis before the principal. After that Principal discussed the findings of the feedbacks with the teaching fraternity of the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Assamese, English, Economics, Education, Geography, Philosophy, History, Political Science	430	748	514
BSc	Botany, Chemistry, Computer Science, Mathematics, Physics, Statistics, Zoology	330	700	348
BVoc	Food Processing and Quality Management	50	20	16
BVoc	Software development and system administration	50	22	22
BBA	Bachelor of Business Administration	20	8	8
BCA	BCA	20	32	23
MSc	Bio Physics	15	11	7

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2532	18	43	3	13

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
----------------------------	---------------------------------------	-----------------------------------	----------------------------------	---------------------------	---------------------------------



	Resources)				
59	18	127	5	Nil	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student mentoring system is available in the institution. Previously the Heads of the Departments were entrusted with the task of mentoring the students of respective Departments. Moreover, other teachers themselves were ever ready to mentor any student of the college. The students could choose their mentor by themselves. However, from this session effort has been made to make the mentoring system more scientific and transparent. Under this new modification, the Heads have been entrusted with the task of distributing the students semester-wise among the teachers of the respective Departments. The Heads of the Departments have been entrusted with the task of mentoring the students of UG regular course. However, if need arises the Heads have also been allowed to seek help from the Department colleagues. Under this student mentoring system the students have been given the opportunity of availing round-the-clock advices, suggestions about their problems - academic, personal and psychological. At the beginning of the academic session, the Heads of the Departments hold a Dept. meeting or discussion in each semester class and introduce the mentor with the students. The students have also been told how they can avail the benefits of mentoring system. Each teacher mentor has been told to maintain a record book where individual records of the mentees are maintained. Department of English has already a system of distributing the students of the Department semester wise among the teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2550	59	1:43

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	46	4	Nil	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mr. Narayan Goswami	Associate Professor	Best Teacher Award offered by Kamrup District
2019	Dr. Manash Barthakur	Associate Professor	<ul style="list-style-type: none"> <li>• INSA Fellowship</li> <li>• Summar Research fellowship -2019 by Indian Academy of Science, Bengaluru</li> </ul>
2019	Dr. Anup Kr. Nath	Assistant Professor	INSA Fellowship
2019	Mr. Dipen Bezbaruah	Assistant Professor	PhD awarded
2019	Mr. Pankaj Kalita	Assistant Professor	PhD awarded

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Assamese, English, Economics, Education, Geography, Philosophy, History, Political Science	6th/2019	21/12/2018	10/04/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college considered 2018-19 session as a transitional period in that sense that from the 2019-20 session the college was going to introduce Choice Based Credit System (CBCS). Hence, the institution took utmost care to switch over from traditional system of evaluation to Continuous Internal Evaluation (CIE). Emphasis was given on giving assignments to the Honours students and these were linked to the Sessional examinations. Moreover, emphasis was given on giving some credit to the students who were involved in debate competitions, extempore speech, group discussions, seminar presentations, etc. Besides the college considered holding of online MCQ test. Experimentation was done among the students of the English Dept. Moreover, the college has begun the consideration of taking the class tests or sessional exams through OMR sheets or in a way which reduces consumption of paper making them compatible with the new CBCS system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calender is prepared by the Gauhati University of which this institution is an affiliated college. However, the College apart from following the Gauhati University calendar also maintain an academic schedule which includes some of the important occasions such as, College establishment day, College Youth-Festival, internal examination, Election to the Pub Kamrup College students' Union. Certain events such as, seminar, field trips, meetings of the Teachers' Unit as well as students affairs are conducted in short notices.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pubkamrupcollege.co.in/upload/program/1620670497.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
----------------	----------------	--------------------------	---	---	-----------------

UG	BA	Assamese, English, Economics, Education, Geography, Philosophy, History, Political Science	296	220	74.32
UG	BA	General	92	14	15.21
UG	BSc	Botany, Chemistry, Computer Science, Mathematics, Physics, Statistics Zoology	160	111	69.37
UG	BVoc	Food Processing and Quality Management, Software development and system a dministratio n	55	48	87.27
UG	BBA	BBA	6	5	83.33
UG	BCA	BCA	5	4	80
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pubkamrupcollege.co.in/upload/sss/1620701302.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	DBT	8	8
Major Projects	1095	DBT	10.86	4.9
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
---------------------------	-------------------	------

One Day Workshop on Intellectual Property Right	IQAC and Library	25/06/2019
---	------------------	------------

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	00	0	0	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	75000	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	1	0
International	Zoology	2	0
International	Bio Physics	1	0
International	Computer science and Physics	3	0
International	English	1	0
International	Assamese	5	0
National	Education	1	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	8
English	2
Economics	2
Political Science	11
Library	2
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Discriminant feature level fusion based learning for automatic staging of EEG signals	Anil Hazarika, A Sarmah, R. Borah, M. Boro, L.Dutta, P. Kalita, and B. K. Dev Choudhury	Healthcare Technology Letters	2018	0	Electronics and Communication Engineering, Tezpur University, Tezpur, Napaam, Assam, India, Department of Computer Science, Gauhati University, Ghy, Guwahati, Assam, India, Department of Chemistry, IIT Roorkee, Roorkee, Uttarakhand, India, Depa	1
Inherent multi-view feature fusion using canonical correlation for classification of Electroencephalogram (EEG) signals	A Sarmah, S Kalita, BKD Choudhury	International Journal of Applied Engineering Research	2018	0	Pub Kamrup College, Department of Computer Science Tezpur University	Nil
Human Identification using Ear as a Biometric - A Review	Rahul Lahkar, Dr. Khurshid Alam Borbora	Journal of Artificial Intelligence Research Advances	2019	0	Pub Kamrup College, Department of IT, IST, Gauhati Un	Nil

					iversity, Guwahati, Assam	
Impact of Gold Nanoparticles on Electrophysiology and Intracellular Calcium in Cultured Neuron	Manash Barthakur	Research Journal of Life Sciences, Bioinformatics, Pharmaceutical and Chemical Sciences	2018	0	Pub Kamrup College	1
Biomedical Application of Nanoparticles for Channel Protein Modulation to Control Neural Disorder with Special Reference to Seizure	Pankaj Kalita, Manash Barthakur	Application of Biomedical Engineering in Neurosciences	2019	0	Pub Kamrup College	Nil
Challenges In Implementation Of Iedss And Role Of Rmsa: A Study With Special Reference To Kamrup (R) District	Alaka Das	Global Journal of Research Analysis	2018	0	Pub Kamrup College	Nil
Religious Tolerance of Assam	Ajit Kalita	Excellence International Journal of Education and Research	2018	0	Pub Kamrup College	Nil
"Sankardev Sahitya Hasya-Byong"	Dulumoni Deka	Excellence International Journal of	2018	0	Pub Kamrup College	Nil

[View File](#)

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
No file uploaded.						

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	4	Nil	1
<a href="#">View File</a>				

## 3.4 – Extension Activities

## 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Trash Tag challenge	NSS and Swachha Mission, Kamrup Assam	1	5
Participation in Anti-Tobacco workshop	Gauhati University	1	6
4th Kamrup (R) district Karate-Do championship, 2019	Karate Academy, Baihata Chariali	4	65
Practical classes of students in "Organic Farming and Post Harvest Management" course under Community College Scheme.	Members of Bihdia Jajikona block	3	45
Celebration of World Environmental Day	Eco Club, Pub Kamrup College	20	110
"Run for Unity" On the Eve of National Unity Day, 2018 In Memory of Sardar Vallabh Bhai Patel	NSS Unit, Pub Kamrup College	5	62
Practical classes of students in	Department of Organic Farming and	2	50

"Organic Farming and Post Harvest Management" course under Community College Scheme.	Post Harvest Management course in collaboration with Bihdia Jajikona block		
A programme on sachhwata at the adopted village of the college.	NSS Unit, Pub Kamrup College in collaboration with Bonbari village community (Adopted village)	2	20
Celebration of Gandhi Jayanti at Kumnagar LP School	NSS Unit, Pub Kamrup College in collaboration with Kumnagar village community	1	15
Swachha programme at Kumnagar LP School	NSS Unit, Pub Kamrup College in collaboration with Kumnagar village community	2	20

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Song Competition	2nd prize	Govt. of India, Ministry of Youth Affairs and Sports NSS Regional Directorate, Ahmedabad	2

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Conduct of survey by Feeder Village Research Centre of Pub Kamrup College in a nearby school	Bihdia-Jajikona Block and Village Panchyat	Conduct of survey by Feeder Village Research Centre of Pub Kamrup College in a nearby school	5	32
Celebration of International Women's Day	Members of Assam College Teachers Association and boarders of Pub Kmarup College Girls' Hostel	Gender sensitisation and Celebration of international women's day	45	91



Swachh Senani, 2019	Government of Assam	Cleanliness Programme	3	42
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange Programme	Dept of Assamese Pub Kamrup College and MNC Balika Mahavidyalaya, Assam and MNC Balika Mahavidyalaya, Assam	College Fund of Pub Kamrup College	1
Student Exchange Programme	English Dept. of Pub Kamrup College Saraighat College MNC Balika Mahavidyalaya, Assam and MNC Balika Mahavidyalaya, Assam	College Fund of Pub Kamrup College	1
Major Research project	Assam University, Diphu Campus	DBT, Govt. of India	365
Major Research project	Amity University, Noida	DBT, Govt. of India	730
Major Research project	IIT Guwahati	DBT, Govt. of India	730
Student Exchange Programme	Dept. of Assamese Pub Kamrup College and Puthimari College, Assam	College Fund of Pub Kamrup College	1
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial	Training	Britannia Industries Ltd., Rampur No.3, Assam 781132 Dist- Kamrup	08/08/2018	08/08/2019	8
Research	Major Project	IIT Guwahati	29/04/2019	31/12/2019	3

Physics Camp	Training	IIT Guwahati	11/06/2018	22/12/2019	1
Industrial	Training	Britannia Industries Ltd., Rampur No.3, Assam 781132 Dist- Kamrup	06/06/2018	06/07/2018	3
Industrial	Training	Britannia Industries Ltd., Rampur No.3, Assam 781132 Dist- Kamrup	09/07/2018	09/08/2018	2
Summar Internship	Academic	Tezpur University, Napaam, ezpur, Assam, 784028	09/06/2019	08/07/2019	1
Academic	Field Trip	Indian Institute of Science, CV Raman Road, Bangaluru, Karnataka, 560012	28/11/2018	07/12/2018	13
Academic	Field Trip	National Centre for Biological Science, Rajiv Gandhi Nagar, Kodigehalli, Bangaluru, Karnataka, 560065	28/11/2018	07/12/2018	13
Academic	lField Trip	National Institute of Mental Health and Neuro Sciences, 368, 8th Main Road, 2nd Block, Someswara Nagar, Jayanagar, Bangaluru, Karnataka, 560029	28/11/2018	07/12/2018	13
Research	DBT Foldscope scheme, GOI	Assam University, Diphu	20/03/2018	31/12/2019	15

Campus,  
Assam

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
13	13

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24089	4817800	100	29500	24189	4847300
Reference Books	8693	2208000	122	45000	8815	2253000
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil

Others(s pecify)	72	Nil	Nil	Nil	72	Nil
e- Journals	260094	5900	Nil	Nil	260094	5900
Library Automation	28004	Nil	Nil	Nil	28004	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	125	53	105	42	0	16	14	100	0
Added	6	5	10	1	0	0	3	0	0
Total	131	58	115	43	0	16	17	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
47.9	47.9	13	12.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available facilities and resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose.
---

The colleges utilizes grants as per the requirements and interest of the students. Respective departmental heads are entrusted with the duty of maintaining the laboratories. The record of accounts is maintained by the accountant of the college. Library: The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Library committee and forwarded to the Principal for final approval. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

Sports: There is a UGC-funded indoor stadium in the college where various sports activities takes place. The college has a system of deputing two sports in-charges one of which is responsible for monitoring minor games equipments and activities and other is for major games. One temporary person is appointed for maintenance of infrastructure facilities. Major games and Minor games Secretary of the Students' union Body place the requirements of equipments before their teacher in-charge and accordingly the teacher in-charge fulfils their requirements. Computer and Internet facilities: The College has annual maintenance contract with third party organization. This organization provides professional if any technical issue arise. The college has more than 130 computers as per the data collected in 2018-19 with a number of LCD projectors. Many computers are fitted with LAN facility. Whenever any issue arises the concerned department HOD informs it to the HOD of Computer Science. He is entrusted with the task of mediating between the Departments and the Principal in matters of technicalities. Classrooms: Classrooms are maintained centrally by the college authority. For looking after the classrooms, the college has appointed grade-IV staff. The routine committee and admission committee as well as the Academic cell monitor the physical conditions of classrooms and whenever necessary they report to the principal. Electric equipment: For maintenance of electrical equipment the college has a contract with electric farms which when required sends experts for repairing and installation works. Additional: The college takes utmost care for maintaining cleanliness and hygiene. The college has specific employees for the maintenance of cleanliness and hygiene. There is a regular cleaning of water tanks, proper garbage disposal, landscaping and maintenance of lawns done by the institute's concerned employees. The NSS unit of the College cleans the campus time to time. College campus maintenance is monitored through regular inspection. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-fi and broadband.

<http://pubkamrupcollege.co.in/upload/facility/1620799511.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Combined Merit Scholarship for Degree, Ishan Uday, Inspire Scholarship, Minority Scholarship, Free	1941	9802624

	admission by State Govt.		
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	08/07/2018	2550	Anti Ragging Committee, Grievance Redressal Cell, Election Monitoring committee, Nemecare Hospital, Guwahati, Individual teachers and Departments of the college
Student counselling session on "How to overcome stress" by certified counsellors	30/11/2018	60	Career Counselling cell of Pub Kamrup college
Yoga and Meditation	10/03/2019	30	Alumni of the college, Mr. Bhaskar Deep Kashyap, Yoga teacher
Personal Development Soft Skill and Employability	10/03/2019	60	Dept. of Education
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	5

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	Kishlay Foods Pvt. Ltd., Lakhora, Guwahati, Directorate of Forensic Science, Assam, JDB Steel LLP, (Franchise of Pepsi Co.) Chaygaon, Assam, C.G. Foods, Chaygaon, Assam, Silver Drops Pvt. Ltd, Amingaon, North East Nutrients Pvt. Ltd (Franchise of ICT)	58	38

[View File](#)

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	BVoc	Food Processing & Quality Management	i. Banaras Hindu University ii. Padmashree Institute of Management and Sciences, Bengaluru (Bangalore University)	MVoc
2019	1	BSc	Statistics	Cotton University	MSc
2019	23	BSC	Physics	i. Gauhati	MSc

				University ii. Tezpur University iii. RGU, Arunachal Pradesh iv. Cotton University v. NIT, Meghalaya vi. NEHU, Shillong vii. Bhattadev University viii. Pub Kamrup College (ASTU)	
2019	12	BSc	Zoology	i. Gauhati University ii. Assam University iii. Assam Don Bosco University iv. USTM, Meghalaya v. Jiwaji University, Gwalior	MSc
2019	7	BA	Philosophy	i. Cotton University ii. IDOL, Gauhati University	MA
2019	1	BA	History	IDOL, Gauhati University	MA
2019	10	BA	Assamese	i. Gauhati University ii. Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Assam iii. Pandu College (GU) iv. Pragjyotish College (GU)	M.A
2019	3	BA	Economics	i. Gauhati University	MA



				ii. Assam University	
2019	1	BA	Education	Tezpur University	MA
2019	3	BA	Geography	i. NEHU, Shillong ii. Assam University iii. Darrang College (GU)	MA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
SLET	2
GATE	1
Any Other	4
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Youth Festival	Institution	2500
Sports	State Level	22
Quiz Competition	Institution	30
Speech Competition	Institution	50
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2nd Prize in Folk Song (National Integration Camp of NSS, Gujarat )	National	Nil	1	Entry Batch: 2017-18 Roll no. 05	Rupali Nath
2019	2nd Prize in Cartooning Inter University East Zonal Youth	National	Nil	1	Entry Batch: 2016-17 Roll no.122	Gyana Pratim Dev Sarma

	Festival at L.N. Mithila University, Darbhanga, Bihar)					
2019	1st Prize in DD National Quiz Competition	National	Nil	1	Entry Batch: 2017-18 Roll no. 29	Harjyoti Buddha Paragjyoti Sarma
2018	1st Position in 14th National Gojuryu Karate Championship, 2018	National	1	Nil	Entry Batch: 2017-18 Roll no. 53	Nayan Jyoti Das
2018	Certificate of Recognition of Dan Grade as Sho-Dan	National	1	Nil	Entry Batch: 2017-18 Roll no. 53	Nayan Jyoti Das
2019	3rd Position in All India Seiko Kai Karate Championship, 2019	National	1	Nil	Entry Batch: 2017-18	Nihalur Rahman

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a student's council, known as Pub Kamrup College Students' Union. All the students of the College are members of the Students Union. The Union works together for the efficient and smooth functioning of the Institution and in boosting students' participation in co-curricular and extracurricular activities. The members of the executive body holding different port folios are elected through electronic voting system following the Lingdo Committee guidelines and constitution of the Students' Union. Pub Kamrup College Students Union functions according to the provisions laid in its constitution. Activities of the Students' Union i. College Week/youth festival. ii. Freshmen Social. iii. Festivals like Saraswati Puja, Viswa Karma Milad-e-Mehfil. iv. Other functions of national and cultural importance. v. Participation in College activities as part of their leadership drill. vi. Cleanliness programme in and around the College campus. vii. Active role in building public opinion and awareness. viii. Monitoring discipline and punctuality among the students. ix. Anti-ragging drive. x. Anti-tobacco drive. xi. Building Green Environment xii. Publication of College Magazine xiii. NSS Scout Guide The Principal of the College generally presides over the meeting of the Union. In absence of the Principal, the President of the Union presides the

meetings of the Union. The students Union is structured in a very democratic way. The portfolios are, president, vice-president, General Secretary, Asst.

General Secretary, Magazine Secretary, Minor Games Secretary, Cultural Secretary, Boys' Common room Secretary, Girls' Common room Secretary, Social Service Secretary, Music Secretary, Debate symposia Secretary, Gymnasium Secretary. Students are allowed to represent in different academic and administrative cells for a better academic environment in the College. Thereby it helps the student community in acquiring diverse knowledge. Students are included in various associations / forums run by various Departments of the institution. Students are also allowed to represent in various bodies administrative in nature, such as Anti - ragging Committee, Election Committee, Cells Committees constituted for specific occasion, Internal Quality Assurance Cell , Construction Monitoring Committee, Canteen Monitoring Committee and Grievance Redressal Cell.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Pub Kamrup College has given thrust on alumni engagement since its beginning. However, in a formal way alumni engagement became visible from 1995. The Alumni Association of the college was registered in 2018 with 500 members. The committee includes one teacher representative as Vice Principal of the association from among the teaching fraternity who functions as a mediator between the association and the institution. The association has involved in many vital issues of the college. The association monitors various activity of the college and puts suggestions to the principal. The association has also published a volume entitled, "Pub Kamrup Mahabidyalayar Poshak Gaonsamuhar Itibritta (History of the Feeder Villages of Pub Kamrup College". The book was first published in 27th January, 2019 under the presidentship of Bhudhar Deka. The editor of the book was Mrinal Sarma, who is also the secretary of the association. The association is involved in celebration of important National days such as Republic Day, Independence Day etc. The association actively takes part in maintenance of discipline in some important events such as Student Council election and admission. Apart from that various departments of the college have their own alumni groups, though these are not registered.

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

2000000

5.4.4 – Meetings/activities organized by Alumni Association :

- Special meeting of the association on 26/5/2018
- Executive Body Meeting on 28/11/2018
- Executive Body Meeting on 13/12/2018
- Executive Body Meeting on 22/1/2019
- General Meeting for Book release program on 27/1/2019

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Efficacy of any project depends on how well the it is implemented. Hence to monitor the proper implementation of various projects pertaining to various constructions in the college campus a Project Monitoring Unit was constituted in the year. The committee consists of president of the College Governing Body

as the chairperson, a senior faculty member of the college is the convener, a member from College Governing Body, three members from among the teachers (on of which is a female faculty), one technical member who is usually the engineer appointed for looking after the technical aspect of construction activity, the accountant of the college as member from non-teaching staff and the secretary/ president of the Pub Kamrup College Students' Union as member from student community. • Another prominent practices of decentralization and participative management which has ever been given more attention is the decentralisation of the whole admission process. For all new admissions, power rests on an admission committee chaired by a very senior faculty of the college. The committee consists of a convener and 1-2 Assistant conveners from among the faculties and a few members from both teaching and non-teaching staff. The committee has been given full responsibility, independence and decision-making power concerning all admission related issues.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As an affiliated college of Gauhati University the college follows the established curriculum set by the University. However, the college takes attaches some programs and activities, such as student seminar, discussion on various topics, sports and cultural activities, survey, task analysis, wall magazines, participation in student election process, debate and symposium. Through NSS, students are made aware of their duties as a responsible citizen of the country. Students have been encouraged to participate in various competitions so that eventually they realize the reality in the world and be prepared for survival holistically in the competitive world.
Teaching and Learning	The College has always given continuous attention on teaching and learning. Students have been given the idea of a rapid transition in teaching-learning mode. They have been attempted to give the idea of how a smart phone can be a learning tool if used judiciously. Though limited, a few classes were exclusively devoted to giving a hands-on training on how by using a simple mobile application like WhatsApp, a platform can be created where the teacher from one end can correct, suggest or guide them. A few departments have also given students about ICT in teaching-learning.
Examination and Evaluation	The College has increased its thrust

on continuous evaluation of students through various assignments. Internal examinations are held very sincerely and answer scripts are evaluated meticulously so that the shortcomings of the students can be detected and they can be guided accordingly. Class tests are also held by individual teachers. Moreover, while giving topics for students seminar, utmost care is taken so that these are linked with the syllabus topics for getting an extra idea about students' comprehension.

Research and Development

The college has various limitations so far as research and development are concerned basically because of its being a UG teaching college. However, through summer research project, summer camps, summer research internship students attempt has been made to inculcate a zeal for research and development. Moreover, students are given some basic idea about research methodology. On the part of the faculties three teachers have been awarded PhD in 2018-19 and a few have got their names enrolled in various PhD programs.

Library, ICT and Physical Infrastructure / Instrumentation

The College has a Central Library and Departmental Libraries in each of the Departments. The central library is spacious with adequate books and furniture so that students and teachers do not have to face any inconveniences. There is also a provision for the librarian to take up orientation classes in the library premise for inculcating reading habits among students. The library has a separate reading room for teachers as well. The library has its own ICT lab with LAN connection, Projector and audio aids. The college has a number of LCD projectors which are used for classroom teaching and presentations.

Human Resource Management

The College has been working in a strategic, integrated and coherent approach to the employment, development and wellbeing of the college fraternity involved in ensuring effective use of knowledge, skills, abilities and other characteristics to arrive at the goals of the institution by creating proper utility and value. For management in these aspects various training and workshops for teachers as well as employees and students are organised.

	Teachers and employees are encouraged to participate in various training programs in various institutions. Accordingly faculties are given various responsibilities in different internal bodies/cells/committees considering their interest and capability.
Industry Interaction / Collaboration	The department of B.VOC (FPQM and SDSA) and BBA work collaboratively with various industries. Students of these departments are sent to various industries such as, Kishlay Foods Pvt. Ltd., Lakhora, Guwahati, Silver Drops Pvt. Ltd, Amingaon, North East Nutrients Pvt. Lid (Franchise of ICT), Mangaldoi, Assam, Kusum Beverage Pvt. Ltd, Aamingaon, Assam for internship and experiences
Admission of Students	The College has online admission students. For online application and admission students need to register their names in the online platform of the college. The list of the selected candidates is published in the college website and students are allowed to take admission through online payment.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has its individual website through which various information is disseminated to students, parents and faculties. The college has the facilitates for online tendering, depositing of salaries to the employees.
Administration	Teachers' attendance is recorded through biometric machine. Installation of MIS has been considered from the next academic year.
Finance and Accounts	Payment of Salaries, collection of examination, payment for construction under RUSA are done online.
Student Admission and Support	Application and admission fees are collected through online payment mode. All types of scholarships are disbursed through online mode.
Examination	Examination fees are collected online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
------	-----------------	---------------------	-------------	-------------------

		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Intellectual Property Right	NA	26/06/2019	26/06/2019	40	2
2019	Workshop on MOOCs and E-learning and ICT in Classroom	NA	01/02/2019	02/02/2019	53	4
2019	One day workshop/Seminar on CBCS	NA	29/04/2019	29/04/2019	25	2
2019	Navajyoti Bhattacharya Memorial Lecture on the topic "Introducing Blended and Digital Learning"	NA	02/02/2019	02/02/2019	25	4
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program	1	12/11/2018	18/11/2018	7
Faculty Development	1	05/03/2019	11/03/2019	7

Program				
Faculty Development Program	1	04/02/2019	09/02/2019	7
Faculty Development Program	1	14/03/2019	23/03/2019	7
Faculty Development Program	4	26/11/2018	02/12/2018	7
Orientation Course	1	18/02/2019	27/03/2019	28
Refresher course	1	03/09/2018	23/09/2018	21
Refresher course from Swayam Arpit Online Course	1	Nil	30/03/2019	120
Refresher course at JNU	1	23/07/2018	17/08/2018	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	2	Nil	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Granting of leave for attending seminar/conferences, short term, refresher and orientation courses. course	When any non-teaching member is in financial distress, college has a provision for granting amount without interest. Faculties collect donations from among the members and hand over the amount to the non-teaching member in distress.	Best reading room User and Best Borrower Award offered by library, Navajyoti Bhattacharya Memorial Merit Award offered by Navajyoti Bhattacharya Memorial Trust, Best Graduate award offered by Pub Kamrup College Teachers Unit, Tazuddin Ahmed Memorial Award to Highest mark scorer in Geography Major programme

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a system of internal audit which is done by a chartered accountant. External audit is done by Government. External financial audit was done till 31 march 2013.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)



Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
05	2059000	Null
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

500000
--------

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Internal Quality Assurance Cell
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent teacher meet before the poll day for Election to the Pub Kamrup College Students Association. 2. Centre committee for conduct of Final Exams is formed by including members from parents. 3. The foundation day of the college is observed by parents and teacher association.
--

6.5.3 – Development programmes for support staff (at least three)

1.Support staff are sent to attend seminars and conferences or any training programmes. 2. Whenever any support staff falls in distress due to health related issues the faculties of the college bear some of the expenses. 3. Supporting staff is given an environment in which he or see does not suffer from the loss of sense of belongingness.
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Opening of PG course 2. Construction of Science Block started and completed as well 3. Training of teachers for online mode of teaching
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Hands on training on application of Light on the Biological Science Research	04/07/2018	04/07/2018	09/07/2018	15

2018	Hands on training Chemical Basis Instrumentation for Enhancement of Laboratory knowledge	06/07/2018	06/07/2018	11/07/2018	15
2018	Workshop on Basic Instrumentation and Techniques Used in Biological Science Studies	13/07/2018	13/07/2018	13/07/2018	11
2018	Workshop on Molecular Biology Approach: DNA extraction, quantification, separation, Restriction digestion	28/08/2018	28/08/2018	28/08/2018	18
2018	Workshop on Motivation towards Modern Advancement of Biological and Allied Sciences	04/10/2018	04/10/2018	04/10/2018	29
2018	Hands on training on Bacteriology : Isolation, characterization and molecular microbiology	05/11/2018	05/11/2018	10/11/2018	40
2018	Student counselling session on "How to overcome stress" by certified counsellors	30/11/2018	30/11/2018	30/11/2018	60

2018	A talk on "Photonics-The Might of Light" by Prof. Bosanta R Baruah, Head, Dept. of Physics, IIT Guwahati	01/12/2018	01/12/2018	01/12/2018	53
2018	Workshop on Basics of haematology: its physiological and molecular approach	18/12/2018	18/12/2018	23/12/2018	47
2019	Workshop on Principles and approaches of molecular biology research	02/01/2019	02/01/2019	07/01/2019	43
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Women's Day	08/03/2019	08/03/2019	85	51

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution has a solar energy plant of 50 KVA capacity. The process of replacing old tube lights and bulbs with LED bulbs is a continuous process. In all new structures only LED bulbs have been used.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
------	-----------	-----------	------	----------	---------	--------	-----------

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2019	1	1	02/10/2019	1	Drawing competition on sachhwata at the Bonbari village	Awareness on cleanliness	22
2018	1	1	31/10/2018	1	"Run for Unity" On the Eve of National Unity Day, 2018 In Memory of Sardar Vallabh Bhai Patel	Awareness on National Unity Day	62
2018	1	12	31/08/2018	8	Usage and assembly of Foldscope at different nearby institutes	Usage of low cost microscope	380
2019	1	1	11/02/2019	90	Study of the feeder villages of the institution	Study on socio-economic condition of the villages completed	150
2018	1	1	26/07/2018	1	Swachha programme at Kumnagar LP School	Awareness on cleanliness	20
2018	1	1	01/06/2018	5	Beat Plastic Pollution	Save the Environment	95

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
-------	---------------------	--------------------------

Student Handbook cum Diary	03/05/2019	<p>"Student Handbook cum Diary" is the handbook for students which was first published in the Month of May, 2019. The handbook contains a glimpse of the college as well as the pledge of the college for garnering human values among the students. It contains guidelines for students concerning maintenance of discipline, necessary instructions, details about scholarships students can avail, about institutional values and also important information for the guardians. The handbook also serves as a diary for students for maintenance of leave, assignments, teacher as well as guardian's remarks.</p>
Handbook for Members of the Students Union	Nil	<p>"Handbook for Members of the Student Union" is in real sense is the constitution which teach and every elected members of the Union is bound to follow. The constitution gives them a good idea about the things which they should follow. The handbook was first published in 1972 and since then it has been followed with reverence.</p>
Code of conduct for Employees	Nil	<p>The college follows the code of conduct set by the Govt. of Assam, UGC and Central Government</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Womens day	08/03/2019	08/03/2019	118
Gandhi Jayanti Celebration at Kumnagar LP School	02/10/2018	02/10/2018	15
Celebration of independence Day	15/08/2018	15/08/2018	200

Yoga and meditation	21/06/2019	21/06/2019	100
Celebration of World Environment Day	05/06/2019	05/06/2019	100
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Bamboo Fencing
Minimization of use of Plastics
Protection of Green Areas
Solar Panel installation for alternative energy
Plantation inside and outside the campus

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICE-1 "Green Diary -A Diary for a Greenery", is an endeavour to involve and motivate the youths towards a healthy safe and sustainable environment. It is quite an exceptional and innovative measures of the College through which youths are involved and encouraged for plantation works, environmental activities and sustain biodiversity. Objectives of the practice are to make the youth a responsible, committed and environment friendly citizens of the nation, to guide the youths through the principle-"Think Globally Act Locally" and to motivate the youths towards environmental issues, through academic as well as competitive manner. BEST PRACTICE-2: 'Summer Research Training' To build advance knowledge and skill in any area of work, training is the part and parcel of the respective project. Training leads to the acquisition of knowledge and techniques in a specific area. Moreover, without the hands on practical knowledge science is myth. Research is becoming a vital key component for innovation and economic growth of the nation. To uplift the society, the grass level have to be strong and it is prime most important to provide and generate knowledge for the upcoming youth. Focusing the greater benefits of students, a number of objectives are taken for conducting the 'Summer Research Training'-</p> <ul style="list-style-type: none"> <li>• To provide students with proper knowledge on different areas of research.</li> <li>• To equip students with hands on practices in handling of instruments.</li> <li>• To give students proper knowledge on Good Laboratory Practices (GLP).</li> <li>• To built good communication and presentation skill of the students.</li> <li>• Tobuilt reasonably good practical knowledge.</li> <li>• To develop skill in scientific research and ability to linkage the broad context in interdisciplinary areas.</li> <li>• To create awareness of need of science in daily life.</li> <li>• To enhance the ability of scientific thinking and decision making.</li> <li>• To create interest for scientific research for the greater benefit of the society.</li> <li>• To utilize the summer vacation time in a better way for the betterment of society and enhancement of the students ability.</li> </ul>
--

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://pubkamrupcollege.co.in/upload/bestpractice/Best%20Practices%202018-19.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Pub Kamrup College envisions to be one of the pioneer higher educational institutions of the State. Imparting quality education to the students from all sections of the society and preparing them for the challenges of time are its basic objectives. The college envisages erecting a proper platform for both the teachers and the taught to mold them intellectually and morally combined with social commitment for building social order and discipline amidst the plurality and diversity of region and culture of the nation. The mission of the college is to provide quality education to the young generation for preparing them as responsible citizen of the nation and to face the challenges of time. To face the challenges of time Pub Kamrup College has adopted various policies and given pedagogic thrust to a multitude of areas. One such area is creating a culture of research among the teachers as well as the taught. The materialization of Feeder Village Research Centre in the academic year 2018-19 is a part of such effort. The institution can boast of having Advance level Institutional Biotech Hub which not only has helped the in-campus students, but also many scholars from nearby institutes. During this session altogether 14 researchers from Gauhati University, Srimanta Sankardeva University of Health Sciences, Assam University and Tezpur University took advantages of this laboratory. The college is a part of two ongoing major twinning projects funded by DBT, Govt of India in Collaboration with IITG and Assam University, Diphu campus. Dr P.V.B Reddy, Associate professor, Department of Life Science has transferred project instruments from Assam University, Diphu campus to Pub Kamrup College Biotech Hub for active research. The laboratory of the biotech hub has facilitated completion of many such projects. The opening of PG program in Biophysics has become possible because of the Advance level Institutional Biotech hub. Moreover, the Computer Science Department Laboratory is another laboratory which has recognition as PhD Laboratory by Gauhati University. To enthuse students in research activity, the college organizes summer research program for both UG and PG students. Moreover, there are many outreach programs which are designed to create a scientific bent of mind among school children which can further help them in possessing a mindset for research work. The college can boast of being successful to a great extent as one faculty member from Biophysics, an alumnus of the college, has got employment as Post-doctoral degree in Kumoh National Institute of Technology, South Korea during this session. Moreover, two teachers, Dr Manash Barthakur, Department of Zoology and Dr Anup Kr Nath, Department of Physics, have been awarded INSA summer research fellowship. Such research culture has also helped faculties to pursue PhD programs in various Universities and three of them have been awarded doctoral degree in the academic session 2018-19. Thus, research is an area in which the institution considers itself as having distinctiveness.

Provide the weblink of the institution

<http://pubkamrupcollege.co.in/upload/distinctiveness/1620799696.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Completion of the construction of the remaining part of the buildings 2. Conversion of old Physics and Zoology department buildings into a boys hostel after renovation. 3. Training of teachers in online mode of teaching 4. Opening of PG courses in Computer Science and Physics Department.