



TEACHING PLAN
PUB KAMRUP COLLEGE

SESSION:

DEPARTMENT:

NAME OF THE TEACHER:

COURSE: UG/PG

SEMESTER(s):

TITLE & CODE OF THE PAPER(s):

Total No of allotted classes:

Months	Teaching days	No of allotted classes	Units	Topics	Projects/ Field work /Internship/ Practical, etc	Load in hours
January						
February						

March						
April						
May						
June						

July						
August						
September						
October						

November						
December						

Signature of HOD

Signature of Teacher



LESSON PLAN:

Session:

Department:

Name of the Teacher:

Semester:

Paper Name:

Paper Code:

Guidelines:

- *The teacher will enter in the classroom with a smiling face and wish the pupils and will arrange the classroom properly.*
- *Secondly to test the previous knowledge of the pupils, the teacher will ask some questions to the students related to the topic.*
- *The teacher will give presentation on the topic.*
- *After the completion of the formal presentation the teacher will engage the students in an interactive/ doubt clearance session.*

Unit	Topic	No. of Allotted Class	Method of Teaching	Teaching Aids	Remarks(Group Discussion/Seminars/ Quiz/ Debate etc.)

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Signature of HOD

Signature of Teacher

MENTEE'S EVALUATION FORM

(To be filled by mentor)

PUB KAMRUP COLLEGE

Academic year/ Session:

Semester:

Name of the Department:

Name of the Mentor

(At Five Points Scale: Excellent=5, Satisfactory = 4, Good = 3, Average = 2, Poor = 1)

Name	Roll no	Attendance	Involvement in class activity	Involvement in co-curricular activity	Marks scored in examinations	Observation	Psychological / others	Measures taken

Signature of HoD

Signature of Mentor

REMARKS:

MENTORING FEEDBACK FORM

(To be filled by mentee)

PUB KAMRUP COLLEGE

Academic Session:

Name of the Department:

Name of the Mentor:

Name of the student (mentee)

:

Semester:

Roll no:

Area Of Mentoring	Mentoring Received (Yes/No)	Feedback
Learning new skills /behaviors/ manners		
Advancing an academic professional careers		
Personal		
Others: i)		
ii)		

Signature of Mentee

Signature of Mentor

Signature of HoD