

Action Taken Report: 2017-18

A. Meeting of the IQAC, Dated 30 November, 2017.

- ① E-mails of the students were collected. Some students who did not have e-mail addresses were helped to open an account. However, all of the students could not be helped as many students did not have laptop or smart phones.
- (2) AQAR could not be completed.

B. Meeting of the IQAC, Dated 8 May, 2018.

- ① Data format for self Appraisal Report was distributed among teaching and non-teaching staff.
- ② A software as desired in the meeting could not be developed.
- ③ As per the instruction NAs Volunteers tried to extend their service.

*[Signature]*  
Principal  
Pub Kamrup College  
Bairaha Charali

*[Signature]* 21/12/17  
Coordinator  
Internal Quality  
Assurance Cell  
Pub Kamrup College

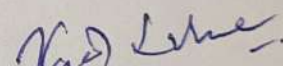
Action Taken Report of the IQAC & Faculty Members'  
Meeting held on 03.08. 2018

Agenda	Decisions
NAAC accreditation related issues	AQAR preparation committee formed with Dr. D. Bezbaruah as the Convener committee.
Formulation of plan for the year 2018-19	Necessary initiatives taken
Others	<ul style="list-style-type: none"><li>• For establishing Feeder Village Research initiatives taken.</li><li>• NSS programme officer has been requested to conduct more programmes from NSS Unit</li></ul>



**Dr. B. K. Dev Choudhury**  
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And Chairperson,  
Internal Quality Assurance Cell

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Pub Kamrup College  
P.O. - Baidhata Chariali



**Dr. Kamal Sarma**  
Coordinator  
Internal Quality Assurance Cell

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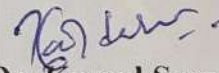
Action Taken Report of the IQAC & Faculty Members'  
Meeting held on 05.01. 2019

Agenda	Decisions
AQAR submission and SSR preparation	<ul style="list-style-type: none"><li>Necessary committees formed</li></ul>
Execution of plan for the year 2018-19	<ul style="list-style-type: none"><li>Necessary initiatives taken</li></ul>



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Internal Quality Assurance Cell

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Pub Kamrup College  
P.O. - Balhata Chariali



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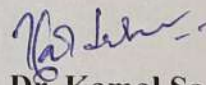
Action taken report of the meeting held on  
14/5/2019

Agenda	Action Taken
AQAR submission and SSR preparation	Mr. Narayan Goswami, Dr. Anup Kr. Nath and Mr. Montu Saikia sent for procuring necessary information and training from Gauhati University.
Others	<ul style="list-style-type: none"><li>• Discussion with neighbouring colleges for opening PG courses in other Departments initiated</li><li>• Dr. Nirmal Mazumdar to coordinate workshop on Intellectual Property Rights.</li><li>• Construction process of new building for Zoology, Geography, Statistics, Computer Science departments and Computer Centre underway</li><li>• To hold a few student exchange programs before June, 2019 departments are requested</li></ul>



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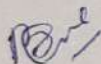


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Pub Kamrup College

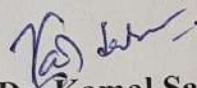
## ACTION TAKEN REPORT OF THE MEETING HELD ON 21.05. 2019

Agenda	Action Taken
Discussion on seven criteria	sub-committees formed
Progress of the preparation of AQAR 2018-19 and SSR Preparation	<ul style="list-style-type: none"><li>• Process initiated</li></ul>
Others	Measures taken Preparation for taking feedbacks is on the way.



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## Action Taken Report of the IQAC Meeting held on 06-08-2019

**As per the decision taken in the meeting held on 06-08-2019, following actions were taken**

1. SSR Preparation Committee was formed.
2. The SSR Preparation Committee formed seven sub-committees for criteria-wise preparation of the SSR.
3. IIQA could not be sent due to covid-19 pandemic and Lock-down which practically halted all the works. The college was transformed into a quarantine centre which continued till September, 2020.
4. All the construction activities came into a standstill.
5. Tarun Deka Memorial National seminar was held on 21-22<sup>nd</sup> August, 2019 on the theme "Inclusive Rural Development of Assam through Rural Development Schemes".

  
Narayan Goswami  
Principal (i/c)  
Pub Kamrup College  
Principal i/c  
Pub Kamrup College  
Baihata Chariali




  
Dr. Dipen Bezbaruah  
Coordinator, IQAC  
Pub Kamrup College

Coordinator  
Internal Quality  
Assurance Cell  
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## Action Taken Report of the IQAC Meeting held on 27-12-2020

**As per the decision taken in the meeting held on 27-12-2020, following actions were taken**

1. About 70% of the SSR were prepared till lock-down due to covid-19 was declared.
2. About 70% of AQAR for the session 2018-19 was completed till lock-down due to covid-19 was declared.
3. Invitation of NAAC and all other activities came into standstill due to covid-19
4. AISHE submitted on 19-03-2020
5. Construction works had to be stopped and so IQAC had no way to press for completion of the works.



Narayan Goswami  
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Pub Kamrup College  
Principal i/c  
Pub Kamrup College  
Baihata Chariali



Dr. Dipen Bezbaruah  
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Pub Kamrup College

Coordinator  
Internal Quality  
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## Action Take Report, 2020-21

### Meeting Dated 20<sup>th</sup> February, 2021:

In this meeting 11 resolutions were taken. Resolution no. 1, 2, 3 could not be materialized. As per the resolution no. 4, a three day bridge course program was conducted. Gender sensitization week was organized from 23<sup>rd</sup> December, 2021, as per the resolution no. 5. As per the resolution no. 6, data in NIRF and AISHE were submitted. Workshop on mental stress for students was organized in collaboration with Women Study Cell on 22<sup>nd</sup> December, 2021 As per the resolution no.7. As per the resolution no. 8, MoU with a number of colleges/Departments were signed. Student handbook was distributed as per the resolution no. 9. However, all the students did not collect their handbooks. As per the resolution no. 10, a Gender Equity Cell was formed. International Women's Day was organized extensively as per the resolution no. 11.

### Meeting Dated 22<sup>nd</sup> April, 2021:

As per the directives of the meeting AQAR, 2018-19 was submitted.

### Meeting Dated 25<sup>th</sup> September, 2021:


As per the directives of the meeting AQAR, 2019-20 was submitted on 30<sup>th</sup> December, 2021. As per resolution no. 4 all the planned works were completed before 31<sup>st</sup> December, 2021.

### Meeting Dated 8<sup>th</sup> October, 2021:

This meeting did not take any specific resolution that demanded action to be taken

### Meeting Dated 20<sup>th</sup> December, 2021:

Workshop on Gender Equity was organised as per resolution no. 1. Works on Resolution no 2 and 3 are in process.

  
Narayan Goswami

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Pub Kamrup College

Principal i/c  
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Baibata Chariali

  
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Internal Quality Assurance Cell

Pub Kamrup College

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